

Status Report Campaign Reporting System Project

2/5/2014

To: Mary Baker, Kym Trujillo
Agency: Commissioner of Political Practices

For Period Ending: January 31, 2013

Hours Report:

Resource Hours	December	To Date	Remaining
Judy Simpson	38.5	249	200
Chris Lake	108	396	0
Kelly Wiley	159	355	887
Garry Yadon	184	668	703
Dana Curry	176	396	711

Project Management & Other

Risks Report:

- TIME RISK – Identified as High Impact and High Probability – Risk Description: Dependency on Montana Interactive to make a small programming change to their data transfer program and to assist with a final transfer of data. Our project team has no ability to control the priority assigned to this work. If MI is unable to respond timely there will be a delay in delivery of the Reporting pieces of the project. This risk will be monitored closely.
- No other risks identified.

Accomplishments:

- Ongoing maintenance of Project Tasks and Schedule
- Continued use of a Project Calendar with deadlines and activities

Planned Activities:

- Continue weekly meetings with COPP staff
- Continue weekly planning meetings with Developers
- Meet with MI and SITSD to discuss upcoming deployments and schedules
- Additional meetings as needed to monitor risks and ensure project schedule is on track.

Campaign Registration (Phase 1):

Issues / Concerns:

None

Accomplishments:

- Implemented on January 9th.
- Submitted Final Requirements Deliverable

Planned Activities:

- Monitor and support

Comments:

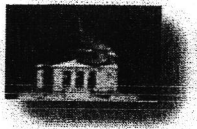
- Phase complete.

Committee Registration (Phase 1):

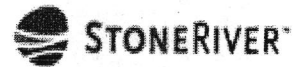
Issues / Concerns:

None

Accomplishments:



Status Report Campaign Reporting System Project



- Implemented on January 9th.
- Submitted Final Requirements Deliverable

Planned Activities:

- Monitor and support

Comments:

- Phase complete.

Campaign Reporting (Phase 2):**Issues / Concerns:**

None

Accomplishments:

- Completed initial design deliverable for final review.
- Initiated programming.

Planned Activities:

- Obtain sign-off on initial Phase 2 Requirements Deliverable.
- Continue with programming.
- Meet with MI & SITSD to discuss upcoming activities

Comments:

- On track for
 - UAT begin mid-March, 2014
 - Target go-live date: April 1, 2014

Committee Reporting (Phase 2):**Issues / Concerns:**

None

Accomplishments:

- Initiated Initial Phase 2 Requirements Deliverable.

Planned Activities:

- Complete design work on Committee Reporting flows and screens.

Comments:

- On track for target go-live date: May 9, 2014

Cc: Mike Walsh, Regional Manager, StoneRiver